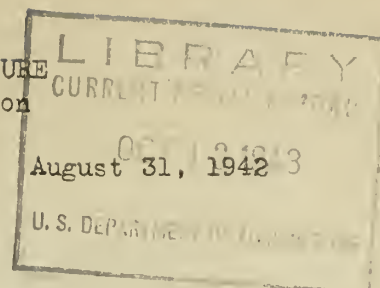


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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Marketing Administration
Washington, D. C.



DRIED EGG MEMORANDUM NO. 4

To: All Resident Dried Egg Samplers

From: Rob R. Slocum, Dairy and Poultry Branch, Agricultural Marketing Administration

Subject: Duties of Resident Dried Egg Samplers Assigned to Plants on a Contract Basis

The duties of resident dried egg samplers assigned to plants on a contract basis shall be as follows:

1. He shall tare-weigh all barrels used for packing dried eggs and, to do so, shall weigh them complete with their liners, heads, and hoops when the check weights are to be made after the barrels are headed. The barrels, complete with liners but without heads, may be tare-weighed when the check weights are to be made prior to heading the barrels. He shall mark the tare weight and see that the U. S. Department of Agriculture lot number and individual barrel number are marked on each barrel. When other types of packages are used, the sampler shall tare-weigh representative packages from time to time as may be necessary, depending upon the degree of uniformity in the tare weights of such packages.
2. He shall check frequently the scales used for weighing. When these scales are found to weigh incorrectly or are in need of adjustment, he shall take immediate steps to have them corrected or adjusted by an official sealer of weights and measures.
3. He shall secure the gross weight of a representative number of barrels or packages (not less than 10%), and by deducting his marked tare weights shall determine the net weights. From these net weights the contract weight for any particular lot shall be determined.
4. He shall take laboratory samples from a representative number of packages (not less than 5%) or preferably, at frequent intervals, from the run of powder as it comes from the sifter.
5. He shall properly mark these samples and send them to the laboratory, together with the original copy of his sampling report.
6. He shall also take a composite sample from the barrels sampled in each lot and mail it to Dr. H. E. Goresline, Bureau of Agricultural Chemistry and Engineering, U. S. Department of Agriculture, Washington, D. C.
7. He shall check the liners and other packing materials to see that they fully meet the specifications contained in the announcement under which the product was purchased.

8. He shall see that the liners are properly placed in the barrels or containers and that they are properly tied or secured. He shall also see that the packages are properly headed or closed.
9. He shall check the markings on the shipping containers to determine that they are properly placed, are of proper size, and include all of the markings required by the announcement under which the product was purchased.
10. He shall check the loading of cars prior to shipment to determine that the barrels or other containers are properly placed and braced. In the event of improper placing or bracing, he shall make a detailed report to his supervisor and to the plant manager.
11. He shall require the applicant to sign, in triplicate, an "Application for Sampling, Weighing, Analysis and Grading of Dried Eggs" for each lot or combination of lots of product sampled and covered by one sampling report, unless blanket application has been made to cover all product to be subsequently sampled.
12. If any of the provisions contained in the "Application for Sampling, Weighing, Analysis and Grading of Dried Eggs" are not complied with, or he observes that any of the provisions of the purchase contract are not fully complied with, he shall make a verbal report to the plant management on these conditions and request that they be corrected. If the plant management refuses, or within proper time neglects to correct such conditions, the sampler shall make a written report on such conditions, in quadruplicate, furnishing one copy to the plant management, one to his immediate supervisor, one to the regional supervisor, and one to the Washington office. If such conditions are serious, he shall immediately phone or wire collect the Washington office with reference thereto and for instructions.
13. The sampler shall make close observation of the methods of operation, maintenance of equipment and sanitary conditions throughout the plant. He shall keep a daily record on a form supplied to him for that purpose so that a definite record is made of his observations on the various points covered by the report form. He shall supplement his record with such other reports and records as may be necessary or desirable for presenting an accurate, complete report concerning the operations of the plant.
14. For the guidance of the resident sampler in observing the various plant operations and checking them with such standards as may be approved therefor by the Agricultural Marketing Administration and making reports thereon, there are attached a form, "Sampler's Daily Report," and an "Outline of Points to be Observed by Resident Dried Egg Samplers in Making a Record Covering the Candling, Breaking and Drying Operations and the Handling of the Product in Egg Drying Plants." There is also attached a copy of "Tentative Standards for the Sanitary Conditions of Egg Breaking and Egg Drying Plants, Their Equipment and the Operating Procedures."

Rob R. Sloman